



PRACTICES

Finance

EDUCATION

University of Nevada, Reno

National Association of Legal Assistants,
Certified Legal Assistant, 1997

Cyndy Arnold

Paralegal

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Cyndy Arnold is a paralegal with more than thirty years of legal experience and a current focus on bankruptcy and business litigation.

Prior to joining Holland & Hart, she served as a litigation paralegal at another Nevada law firm and worked for more than 10 years in the Pershing County District Attorney's office.

EXPERIENCE

Litigation

- Complex litigation case and document management
- Deposition, mediation/arbitration, and trial preparation
- Preparation of pleadings, motions, and discovery requests and responses
- Analysis of documents to ascertain privilege and/or responsiveness
- Deposition and records summarization
- Collection of judgments including locating assets
- General legal research

Bankruptcy

- Preparation of pleadings, motions, and proofs of claims
- Monitoring cases
- Attend hearings and 341 meeting of creditors
- Adversary proceedings case and document management
- General legal research